



Fern Tree Community Centre

ferntree.tas.au

Booking Form

| | | | |
|------------------|-----------------|-----------------------|-------|
| Name | Organisation | Phone No | Email |
| Address | | Other Contact details | |
| Type of Function | Start Date/Time | Finish Date/Time | |

I agree that:

1. The facilities will be properly cared for and cleaned up after use.
2. The heaters, lights, fans and any appliances used will be turned off, the Community Centre and surrounds secured, the chairs and tables stacked properly and the key returned after use.
3. Any damage to the facilities will be repaired.
4. The bond may be used for any additional cleaning required or to rectify damage as a result of this use.
5. Public liability insurance for the activities being undertaken is the hirers responsibility.

.....
Signed

.....
Date

-----Tear Off Here -----



Fern Tree Community Association Inc

ABN 88 577 475 907

8 Stephenson Place Fern Tree Tas 7054

BSB 633-000 Account 156634198

Booking Confirmation

for.....
Name

| Community Centre | Date | Time | Fees (Incl GST) | Bond (Excl GST) | Total |
|--------------------------|------|-------------|-----------------|-----------------|-------|
| From:- | | | | | |
| To:- | | | | | |
| Booking Confirmed | | Paid | | | |

Payments may be made directly to Fern Tree Community Association, BSB 633-000 Account 156634198 or by cheque to 8 Stephenson Place Fern Tree Tas 7054.

Bookings may lapse if payment not received within 2 weeks of booking.

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Signed Booking Officer (bookings@ferntree.tas.au or 0438 221 406)

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Date